

The Status of Calaveras Timber Trails Park

June 17, 2020

The Board of Directors is very pleased and excited to be able to provide our Members with an update on the status of Park operations. We are moving quickly to get this material out to everyone in time to allow families to make plans for this coming weekend, and beyond. With time being short, we will provide you with the essentials, leaving some details for you to discover and work through when you arrive or to read about in the next CTTA Newsletter.

The highlights:

The park is in the process of a soft opening that is required in order for the Association to meet its obligations as an employer, to systematically address the steps required to reduce the spread of COVID19, and to ensure that our members can have as normal an experience as possible under the circumstances. During this soft opening we are happy to announce that the Park is officially “open” and that the most essential services will be available. This means that you are free to use your sites, propane refills will be done, pump out services are available, the swimming pool is open, and some comfort stations will be open.

As with so many things, the devil can be found in the details and it is essential that you know and abide by the details in order for the Park to stay open and for our members to stay safe.

Registration and Health Checks: The Park must keep track of the people who use it to facilitate “contact tracing” in the event there is a COVID19 event in the park or in the communities in the immediate area. To accomplish this members will need to contact the office before coming up so this visit can be entered in our log and to certify that no one in the family group has a temperature above 100 degrees or is exhibiting known symptoms of the COVID19 infection. Members are also required to contact the office when ending their stay. This can easily be done by telephoning our staff and/or leaving a voice mail message on the office telephone. The office will keep a running log and this will avoid health officials having to contact all of our members if there is an event. Please help us with this task so that we don’t have to use staff resources to track down the information.

Office: The office will be closing 30 minutes early each day to allow for required “end of day” cleaning and sanitizing. Check for office hours and remember that you will not be able to wait until the last minute to transact business. Only one person at a time will be allowed in the office.

Personal Prevention Steps: Social distancing is required in any encounters between members of different family groups. Masks are required for staff and highly recommended for members. Masks are required where social distancing is not possible.

Visitors: The Park is closed to visitors. This means that members may not invite guests to the Park. At this time we only have the resources to provide services to immediate family members and we must seek to reduce the number of possible COVID19 sources. This is a common restriction among operations that provide services in our designated sector. We look forward to opening to extended family members and guests as soon as it can be done safely.

Restrooms: The Park is only able to support 9 of our 17 comfort stations. Comfort stations will be posted as “open” or “closed” and maps will be provided to show those that are open. The stations must be closed three times each day for cleaning and sanitizing. Guidance for the safe use of the stations provided by the CDS are posted and hand sanitizer has been provide to use when entering and exiting. Schedules for cleaning will be posted and your cooperation with staff in accomplishing their work will ensure that we can keep stations open. With the reduced number of operational stations, members are requested to use the equipment in their RVs. If we continue to have incidents of members breaking into closed comfort stations it may become necessary to further reduce these services. Unauthorized entry, and some consequential damage, seem to have become the subject of a bragging rights in recent weeks among some members. Comfort stations are or highest identified risk and we need your help to manage them and the associated risk.

Showers: Showers remain closed due to the requirements for sanitizing them. Members are encouraged to use showers in their RVs since pump outs are available.

Pool: The pool is open but all common use equipment (i.e., chairs, lounges, tables, and toys) have been removed or restricted. Members who want these items for their time at the pool should bring them from their sites. There will be ongoing monitoring of the free chlorine level in the pool water and the pool will be closed in the event that the chemistry needs adjustment during the day. The pool deck will be sanitized and hosed down twice each day, once in the morning and once mid-day.

Group Activities: Gatherings are discouraged. Get togethers in member sites should be kept to no more than two family groups, social distancing should be practiced, and the following common use area are closed:

- Black Bart
- Teen Center
- Playground
- Commissary
- Adult Lodge
- Bocce Court
- Park Campfire Pit

Board Meetings: Board meetings will continue to be conducted by internet conference. We are working to find a way to allow members to login or dial in for the meetings.

Watch your email and the CTTA official website for more information.

Fire Permits and Site Inspections: The deadline for completing site clean-up and obtaining a fire permit has been set forward to August 8, 2020. The new inspection form is available online or from the office.

Please know that these are just the highlights of a very long and complex process the Board and staff have been working through to allow the park to open. The process began with a mandatory **Risk Assessment** and a plan for **Measures Taken to Prevent Virus Spread** and continued with the development of very detailed employee guidelines and standard operating instructions, each of which had to be researched for compliance with CDC, State, Cal OSHA, and local requirement. A copy of the Assessment and Plan document may be found on our website. The plan must be reviewed every 30 days, or sooner if circumstances demand, so you should expect to see changes over the next several months. It is important to remember that while we are seeking to have the plan become less complicated and restrictive, a major increase in infections may very well result in the opposite. We thank you for your patience and ask that you please join with the Board and the staff in making this work while having some fun.

**Board of Directors,
Calaveras Timber Trails**