

## **SUMMARY OF APRIL 11, 2020 EXECUTIVE BOARD MEETING**

Due to the State and County orders to “stay at home”, the Board decided to hold the Executive Board meeting online via Zoom and not have an open meeting. Understandably, many members have been asking questions and expressing their concerns, all of which were addressed during the meeting and are now being relayed to you.

### **CTTA**

- We are requesting all members to stay at home. CTTA has to follow the State and County Covid19 rules.
- All public buildings are closed and services are limited.
- If you have questions for the Board, please call the office at 209-795-2130 or send an email to: [office1@calaverastimbertrails.com](mailto:office1@calaverastimbertrails.com). These will be compiled and reviewed by the Board weekly.

### **OFFICE**

- The office is closed to all members.
- Staff is conducting business as usual. Mail is being picked up at the post office daily, payments are being posted to your account, invoices are mailed or sent by email and vendors are routinely being paid.
- All phone calls are being answered and directed to the appropriate person.
- All emails are reviewed daily and responded to in a timely manner.

### **ANNUAL MEETING**

- The annual meeting and voting process will be conducted by mail this year.
- The annual meeting packet will be mailed out by the end of May with specific instructions.
- Members will need to mail their ballots or proxies to the office by a certain deadline.

### **BATHROOMS/PUMP OUTS/PROPANE**

- Bathrooms are closed. A couple are open, but are not being cleaned by CTTA staff for their protection.
- Pump outs are not being performed for the safety of the workers.
- Propane tanks are being filled; the office will bill your account.

### **SECURITY**

- Frank will have a worker cruise through the campground at night.
- We will be installing a new security system, including cameras, a new gate and key cards to log individual members.

### **DUES, FEES AND FINES**

- Monthly dues will not be waived.
- Members are still responsible for paying dues, fees and fines as usual.

### **SITE CLEAN UP & INSPECTIONS**

- We are requesting an extension on the site cleanup deadline from the Fire Marshal.
- We will have more information on the deadline and process of site clean ups in about a week.
- In the meantime, please stay home.