

Calaveras Timber Trails Voting Information

Another year has passed and what a year it has been! Pursuant to the governing documents for Calaveras Timber Trails Association (CTTA), you are hereby notified of the annual election and member ratification of decisions that have been put into place during the past year.

COVID-19 has had an impact on our annual meeting and election process. Due to the uncertainty of our ability to gather, it has been necessary for the Board to organize the 2020-21 voting process to be by a **MAIL ONLY** format. The vote by mail is an approved process. All ballots and proxy forms **MUST BE** returned in a timely manner **BY Mail**.

There will not be an annual meeting of the members scheduled for July 4, 2020. Instead all ballots and proxy forms will be received by the Inspector of Election for processing, opening and vote tabulation, using a small team of assistant inspectors practicing recommended procedures to limit the risk of COVID-19 infection. Once tallied, voting results will be posted on the Association's website.

For your ballot or proxy to count it must be received by the Association no later than 5:00 PM on July 3, 2020. This deadline means that Proxy or Ballot envelopes must be received at the Post Office in Avery on July 2, 2020. Please make sure that you allow sufficient mailing time to meet this deadline.

For a successful election we must attain a quorum and unlike previous years, Ballots and Proxy forms will not be able to be turned in on the day of the election, July 4, 2020, and there will be no opportunity to search the park for members to come to the meeting to reach a quorum. Both Proxy forms and Ballots count toward reaching a quorum and having a valid election. The Board encourages all members to vote for the candidates running for the Board and to ratify the actions and decisions that have been made this year. If you are not sending in your Ballot, at the very least, **please** complete and return your proxy form.

As of May 23, 2020, we have 496 members of CTTA. In order to reach a quorum, 165 member Ballots and Proxies must be received.

The balloting period may be extended if sufficient ballots and proxy forms are not received to establish a quorum.

Voting Instructions Using the Two Envelope System

- a. The ballot shall not be required to be signed by the voter.
- b. Once completed, the ballot must be inserted into the **CTTA Ballot Inner Envelope** and the Inner Envelope must be sealed. The Inner Envelope, containing only the completed ballot, must then be inserted into the **CTTA Ballot - Outer Envelope** and the Outer Envelope must be sealed.
- c. On the reverse of the Outer Envelope, the voter must print his or her name, enter their site number, and sign his or her name in the space provided
- d. A separate envelope has been provided for returning Proxies and rules for the use of the Proxy are stated on the form. Do Not Return a Proxy in a Ballot Envelope.

PLEASE RETURN YOUR BALLOT OR PROXY FORM ON TIME!

IMPORTANT! YOUR BALLOT WILL REQUIRE \$0.70 POSTAGE THIS YEAR

A COPY OF CTTA ELECTION RULES IS INCLUDED IN YOUR ANNUAL PACKET