



COMMISSARY/ADULT LODGE USE REQUEST FORM

Today's Date: _____

COMMISSARY

ADULT LODGE

CIRCLE ONE

Member Name: _____ Site #: _____

Dates Requested: _____ Time: _____

Type of Event: _____

_____ How Many Attendees: _____

*COMMISSARY/ADULT LODGE: Any member wishing to use the kitchen facilities at the Commissary or Adult Lodge will be charged a \$10.00 per day/night (24-hour period) fee and a \$50.00 cleaning deposit in advance. Arrangements are to be made through Park Management.

Any members wishing to schedule a group event or activity in the Commissary/Adult Lodge and/or it's kitchen must obtain permission from the Board in advance. This request must be in writing and directed to the Board of Directors with a copy to Park Management 10 days prior to a scheduled Board Meeting.

The \$50.00 cleaning deposit will be returned after the building has been inspected and found clean when you are finished with it. Cleaning and damages in excess of \$50.00 will be the responsibility of the members.

Note: Members wishing to use the Adult Lodge and/or Commissary (excluding the kitchen and/or group events) may do so at any time without charge. However, the members will be charged for any cleaning and/or damages resulting from their use of the facilities.

OFFICE USE ONLY

Date of Board Meeting request is reviewed: _____ **APPROVED** **DENIED (circle one)**

If denied, state reason: _____

Date Entered Info in Reservation Book: _____

Date Approval/Denial Sent to Member: _____

Member will check out keys from the office and sign an acceptance of responsibility form.